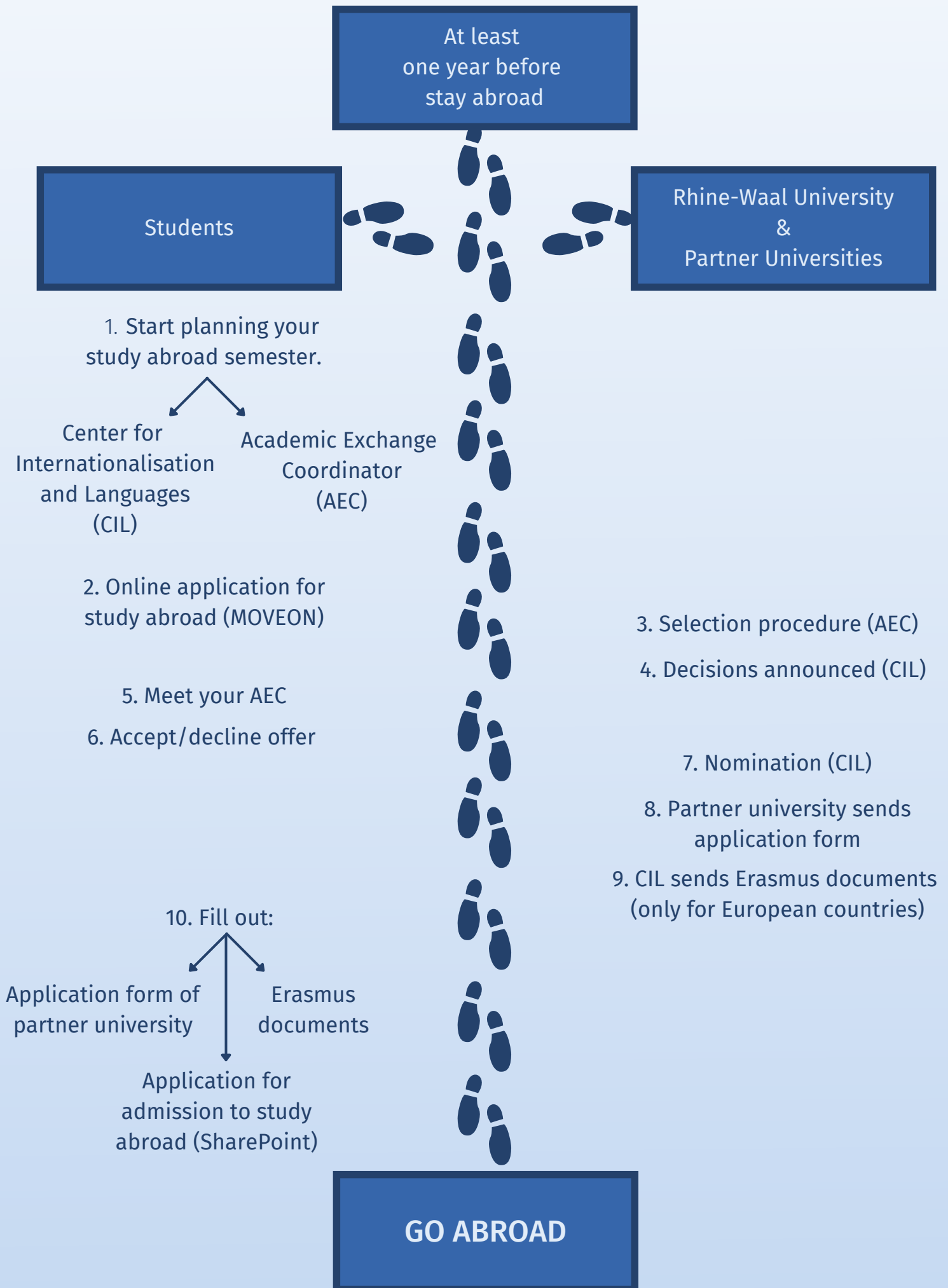


# YOUR STUDYING ABROAD TIMELINE



**1. Start planning your study abroad semester** by meeting with coordinators during their [consultation hours](#).

- Center for Internationalisation and Languages Coordinators for administrative questions (CIL)
- Academic Exchange Coordinators for academic issues (AEC)

**2. Online Application for study abroad** (MoveON).

Apply for your semester abroad. The Centre for Internationalisation and Languages will send out an email to all students with information about the study abroad semester and a link to the online application.

[Application deadlines](#)



**3. Selection procedure** will be carried out by the Academic Exchange Coordinators.

**4. Decision announced:** The CIL will notify the students about the results of the selection procedure carried out by the AECs.

**5. Meet your AEC** in order to check the recognition requirements (e.g. Application for admission to the study abroad semester, pre-selection of courses).

**6. Accept/decline offer:** After being notified of the results of the selection procedure, students have two weeks to accept or decline the offer.

**7. Nomination:** The CIL will inform the partner universities about the selected students by email. This is the nomination process.

**8. Partner university sends application form:** Application process and deadlines varies by university; some are online



**9. CIL sends Erasmus documents** (only for European countries)

**10. Fill out:** Students have to fill out three final applications before going abroad. Please pay attention to the individual deadlines:

- Application form of the partner university
- Erasmus documents (only for studies in European countries)
- Application for admission to study abroad (SharePoint) only for recognition of the internship/study abroad module

