



RESIDENCE PERMIT SUPPORT

FIRST-SEMESTER APPLICANTS

If you are applying for a residence permit **at your first semester**, you will need the following documents:

1. **Registration at the City Hall** (Meldebescheinigung) – to receive this document, you should provide the City Hall with a Wohnungsgeberbescheinigung (a document that you will receive from your landlord when you sign a rent contract);
2. **Filled residence application form** – link below; also available at the Welcome Centre during our consultation hours;
3. **Passport and Visa** – international students from most countries need a temporary visa to enter Germany, and this is the type of visa you need to bring;
4. **Biometric passport photo** – recent and clear; only one is enough;
5. **Proof of income support** – e.g. a blocked account (Sperrkonto, **not** a Girokonto) **or** a Verpflichtungserklärung **or** a full-ride scholarship, etc. – please inform yourself on the up-to-date amount of money, as it usually changes every year;
6. **Proof of Enrollment** (Studienbescheinigung) – it is part of the same sheet of paper where you detached your Semester Ticket from; only one is enough;
7. **Proof of health insurance** – preferably your health insurance card; or a document proving that you are insured for at least 2 years (your residence permit will be valid for not longer than the time you are covered by your health insurance).



Bring all **original** documents. Bringing additional photocopies is not mandatory, but it can speed up the working process.

Application Form: [https://www.kreis-kleve.de/C12570CB0037AC59/files/31-05_antrag_erteilung_aufenthaltserlaubnis.pdf/\\$file/31-05_antrag_erteilung_aufenthaltserlaubnis.pdf?OpenElement](https://www.kreis-kleve.de/C12570CB0037AC59/files/31-05_antrag_erteilung_aufenthaltserlaubnis.pdf/$file/31-05_antrag_erteilung_aufenthaltserlaubnis.pdf?OpenElement)

Making a Visa Day Appointment: <https://www.hochschule-rhein-waal.de/de/studium/studierende/welcome-centre/unser-angebot/residence-permit-support>

If you have further questions, please do not hesitate to contact the Welcome Centre.