

Election Committee

Hochschule Rhein-Waal | Marie-Curie-Straße 1 | D-47533 Kleve | Germany

To

- all professors
- all members of the academic staff
- all members of the non-academic staff
- all students

of Rhine-Waal University of Applied Sciences

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Abbreviation : LHA/MN/PRA/Election Committee

Date: 25.10.2019

Election Declaration

The following councils of Rhine-Waal University of Applied Sciences will be elected on 12th December 2019:

- **Senate** (all groups)
- **Equal Opportunities Commission** (all groups)
- **Faculty Boards** (group of students)
- **Special Needs Commissioner for Students with Disabilities or Chronic Illnesses** (group of students)

Twenty-five representatives are elected **to the Senate** by groups independent of one another:

- ten representatives of the group of professors,
- five representatives of the group of academic staff,
- five representatives of the group of non-academic staff and
- five representatives of the group of students.

Eligibility to vote and stand for the election to the Senate is held by university staff employed on a full-time basis, not merely temporarily or as guests, and by matriculated students provided they are named on the electoral register.

Three representatives of the group of students are elected **to the Faculty Boards** of each faculty.

Eligibility to vote and stand for the election to the Faculty Boards is held by matriculated students provided they are named on the electoral register. Eligibility is restricted to members of the respective faculty.

The Equal Opportunities Commission is elected in groups separated by gender:

- one representative of the group of male professors,
- one representative of the group of female professors,
- one representative of the group of male academic staff,
- one representative of the group of female academic staff,
- one representative of the group of male non-academic staff,
- one representative of the group of female non-academic staff,
- one representative of the group of male students,
- one representative of the group of female students.

Eligibility to vote and stand for the election to the Senate is held by university staff employed on a full-time basis, not merely temporarily or as guests, and by matriculated students provided they are named on the electoral register.

One representative of the group of students is elected as **the Special Needs Commissioner for Students with Disabilities or Chronic Illnesses**.

Eligibility to vote and stand for the election as the Special Needs Commissioner for Students with Disabilities or Chronic Illnesses is held by matriculated students provided they are named on the electoral register.

Valid for all elections:

Representatives are elected directly according to the concept of simple majority voting. For each elected body, eligible voters are granted a number of votes equal to the number of electable candidates from their respective group, up to a maximum of three votes. Votes can be distributed to a single candidate or among multiple candidates within the group. Seats are then allocated according to the vote tallies for each candidate, in descending order.

Candidate nominations may be submitted to the election committee until no later than **15th November 2019**. The candidate and two eligible voters must sign the nomination form. The appropriate forms will be available from 25th October 2019 on the University's website. Nominations may be submitted via the Election Committee's post box (labelled: 'Wahlleitung'), found in the foyer of Building 4 in Kleve, or via email as scanned attachment sent to wahlleitung@hochschule-rhein-waal.de.

The lists of the candidates standing for election will be put on public display on **25th November 2019** together with the election notice, and published on the University's website.

The electoral register is issued by the University Administration and is available for inspection from 25th October 2019 in Kamp-Lintfort in the office of the Dean's secretary (room 02 01 605, office hours: Mondays to Fridays from 10:00 to 12:15 and from 13:15 to 14:30) and in Kleve in the office of the President's secretaries (room 04 02 027, office hours: Mondays, Tuesdays and Thursdays from 8:30 to 16:30, Wednesdays from 8:30 to 14:00). Eligible voters may lodge an objection with the election committee regarding the accuracy or correctness of the electoral register by no later than the third working day before the election day (9th December 2019).

Voters are required to verify their identity via official photo identification prior to voting (e.g. German ID card or passport).

The election will take place on 12th December 2019.

The following **polling stations** are open from 9:00 to 15:30:

- for staff and students in Kleve: **Room 01 EG 001 (Foyer)**
- for staff and students in Kamp-Lintfort: **Room 02 00 445**
- All staff and students may also exercise their voting right by casting a vote by post.

Absentee ballots may be requested (via the appropriate form) from the election committee between 25th October and 22nd November 2019. The form will be available on the University's website as of 25th October 2019. Applications for postal voting may be submitted via the election committee's post box (labelled: 'Wahlleitung'), found in the foyer of Building 4 in Kleve, or via email as scanned attachment sent to wahlleitung@hochschule-rhein-waal.de. **Absentee ballots received after 22nd November 2019 cannot be considered.**

The election results shall be publicly announced at the University through a notice put up in suitable places for a period of two weeks.

The Higher Education Act of North-Rhine Westphalia contains a **directive which dictates gender-balance in all elected boards** (§ 11b HG NRW). Should a newly elected board demonstrate an unbalanced composition of genders, the Higher Education Act stipulates that the election board, among others, must provide documentation which demonstrates that steps were taken to meet the requirements of this directive. If an elected board has an unbalanced gender composition and this composition cannot be duly justified based on objective facts, then this can result in the immediate, legal dissolution and reconstitution of the board as a consequence.

For further information please see the Election Regulations for the Committees and Bodies of Rhine-Waal University of Applied Sciences of 28 October 2015; these regulations may be accessed through the University's website.

Kleve, 25th October 2019



Lukas Hagen (Election Committee)



Michael Nielen (Election Committee)



Dr. Petra Radtke (Election Committee)

In cases of doubt, the German version shall be binding.