

Election Committee

Hochschule Rhein-Waal | Marie-Curie-Straße 1 | D-47533 Kleve | Germany

To

- all professors
- all members of the academic staff
- all members of the non-academic staff
- all students

of Rhine-Waal University of Applied Sciences

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Abbreviation : DOB/BBG/LHA/Election Committee

Date: 16.11.2018

Election Declaration

On 10th January 2019 the members of the group of the students of the Senate and the Equal Opportunities Commission of Rhine-Waal University will be elected. In addition, the Faculty Boards of all Faculties of Rhine-Waal University of Applied Sciences will be elected. For the Equal Opportunities Commission a by-election of the group of the female members of the non-academic staff will take place. Furthermore the Special Needs Commissioner for Students with Disabilities or chronic illnesses will be elected.

Five representatives of the group of students are elected **to the Senate**.

Eligibility to vote and stand for the election to the Senate is held by matriculated students provided they are named on the electoral register.

Eleven representatives are elected **to the Faculty Boards** by groups independent of one another and of each faculty:

- six representatives of the group of professors,
- one representative of the group of academic staff,
- one representative of the group of non-academic staff and
- three representatives of the group of students.

Eligibility to vote and stand for the election to the Faculty Boards is held by university staff employed on a full-time basis, not merely temporarily or as guests, and by matriculated students provided they are named on the electoral register. Eligibility is restricted to members of the respective faculty.

The Equal Opportunities Commission is elected in groups separated by gender:

- one representative of the group of male students,

- one representative of the group of female students.

In addition, a by-election will to the Equal Opportunities Commission will take place:

- one representative of the group of female non-academic staff.

Eligibility to vote and stand for the election to the Equal Opportunities Commission is held by university staff employed on a full-time basis, not merely temporarily or as guests, of the group of female non-academic staff and by matriculated students provided they are named on the electoral register.

One representative of the group of students is elected as **the Special Needs Commissioner for Students with Disabilities or chronic Illnesses**

Eligibility to vote and stand for the election as the special needs commissioner for students with disabilities or chronic illnesses is held by matriculated students provided they are named on the electoral register.

Valid for all elections:

Representatives are elected directly according to the concept of simple majority voting. For each elected body, eligible voters are granted a number of votes equal to the number of electable candidates from their respective group, up to a maximum of three votes. Votes can be distributed to a single candidate or among multiple candidates within the group. Seats are then allocated according to the vote tallies for each candidate, in descending order.

Candidate nominations may be submitted to the election committee until no later than **7th December 2018**. The candidate and two eligible voters must sign the nomination form. The appropriate forms will be available from 16th November 2018 on the University's website. Nominations may be submitted via the Election Committee's post box (labelled: 'Wahlleitung'), found in the foyer of Building 4 in Kleve, or via email as scanned attachment sent to wahlleitung@hochschule-rhein-waal.de.

The lists of the candidates standing for election will be put on public display on 7th December 2018 together with the election notice, and published on the University's website.

The electoral register is issued by the University Administration and is available for inspection from 13th December 2018 in the dean's office in Kamp-Lintfort (room 02 01 605; office hours: Mondays to Fridays from 10 am to 12:15 pm and from 1:15 to 2:30 pm) and during regular office hours in room 04 02 025 in Kleve. Eligible voters may lodge an objection with the election committee regarding the accuracy or correctness of the electoral register by no later than the third working day before the election day (7th January 2019).

Voters are required to verify their identity via official photo identification prior to voting (e.g. German ID card or passport).

The election will take place on 10th January 2019.

The following **polling stations** are open from 8 am to 5 pm:

- for staff and students in Kleve: **Room 01 EG 001 (Foyer)**
- for staff and students in Kamp-Lintfort: **Room 02 02 355**
- all staff and students may also exercise their voting right by casting a vote by post.

Absentee ballots may be requested (via the appropriate form) from the election committee between 16st November and 7th December 2018. The form will be available on the University's website as of 16st November 2018. Applications for postal voting may be submitted via the election committee's post box (labelled: 'Wahlleitung'), found in the foyer of Building 4 in Kleve, or via email as scanned attachment sent to wahlleitung@hochschule-rhein-waal.de. Absentee ballots received after 7th December 2018 can no longer be considered.

The election results shall be publicly announced at the University through a notice put up in suitable places for a period of two weeks.

The Higher Education Act of North-Rhine Westphalia contains a directive which dictates gender-balanced in all elected boards (§ 11c HG NRW). Should a newly elected board demonstrate an unbalanced composition of genders, the Higher Education Act stipulates that the election board, among others, must provide documentation which demonstrates that steps were taken to meet the requirements of this directive. If an elected board has an unbalanced gender composition and this composition cannot be duly justified based on objective facts, then this can result in the immediate, legal dissolution and reconstitution of the board as a consequence.

For further information please see the Election Regulations for the committees and bodies of Rhine-Waal University of Applied Sciences of 28 October 2015; these regulations may be accessed through the University's website.

Kleve, 16th November 2018



Dr. Doris Beer (Election Committee)



Bettina Bergmans (Election Committee)



Lukas Hagen (Election Committee)

In cases of doubt, the German version shall be binding.