



**A-Z  
COUNSELLING AND  
SERVICES FROM  
FOR STUDENTS**

## Legal Notice

### Publisher:

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**Please note that all links in this document are in German language. If you need specific information or a consultation in English or any other language, please ask the listed contact persons directly!**

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## ACCOMMODATION

Contact Person: Amélie Klimach

[wohnung@hochschule-rhein-waal.de](mailto:wohnung@hochschule-rhein-waal.de)

[welcome-centre@hochschule-rhein-waal.de](mailto:welcome-centre@hochschule-rhein-waal.de)

Support service for (international) students in search of accommodation.

For further information and accommodation offers please see: <http://www.hochschule-rhein-waal.de/en/university/services-students/accommodation>

### **Information about student housing – Student Service Organization Düsseldorf (Studierendenwerk Düsseldorf)**

#### **Consultation hours:**

Tuesday, Wednesday and Friday 9 am to 12 pm

Support services of the Student Services Organization Düsseldorf.

For further information please see:

<http://www.stw-d.de/Wohnen/>

(Website only available in German)

Anja Bäumker

Gebäude 21.12, Ebene 00, Raum 00.13

Universitätsstraße 1

40225 Düsseldorf

Tel. 0211 81-13286

Fax 0211 81-15776

[baeumker@stw-d.de](mailto:baeumker@stw-d.de)

## AGENTUR FÜR ARBEIT – FEDERAL EMPLOYMENT AGENCY

### **Arbeitsagentur Kamp-Lintfort:**

Study and Career Consultant

Hildegard Helders

[hildegard.helders@arbeitsagentur.de](mailto:hildegard.helders@arbeitsagentur.de)

### **Arbeitsagentur Kleve:**

Study and Career Consultant

Monika van Eimern

[monika.eimern@arbeitsagentur.de](mailto:monika.eimern@arbeitsagentur.de)

Counselling topics:

- General advice on request to study  
Counselling before and after the decision to drop-out
- Counselling in case of wish to change the university
- Possible fields of employment
- Career entry strategies
- Creation of a professional profile
- Financial support when eligible

Counselling hours on campus are offered on a regular base. Please contact [Career Service](#) for further information and for scheduling an appointment.

For further information please see:

<https://www.arbeitsagentur.de/en>

## ARBEITERKIND

ArbeiterKind.de Kleve  
[kleve@arbeiterkind.de](mailto:kleve@arbeiterkind.de)

ArbeiterKind.de Kamp-Lintfort  
[kamp-lintfort@arbeiterkind.de](mailto:kamp-lintfort@arbeiterkind.de)

### Regional Coordination/ Arbeiterkind.de/NRW:

Cara Coenen  
c/o Universität Duisburg-Essen  
Phone: 0201 1836290  
[coenen@arbeiterkind.de](mailto:coenen@arbeiterkind.de)  
[nrw@arbeiterkind.de](mailto:nrw@arbeiterkind.de)

*Why study? Which subject? How to finance it?*  
The non-profit initiative ArbeiterKind.de wants to encourage and support pupils from non-academic families to start and finish an academic degree program.

Kleve:  
Personal contact every third Monday of a month at 4 pm on the Kleve Campus, Building 12 ground floor (at the green sofas).

for more information and events please see:  
(only available in German)

<https://netzwerk.arbeiterkind.de/toro/resource/html/entity.25095>

<https://de-de.facebook.com/ArbeiterKind.deOrtsgruppeKleve/>

Kamp-Lintfort:  
for more information and events please see:  
(only available in German)

<https://netzwerk.arbeiterkind.de/toro/resource/html/entity.29044>

## AStA - GENERAL STUDENTS' COMMITTEE OF RHINE-WAAL UNIVERSITY OF APPLIED SCIENCES

### Board of the General Students' Committee:

Chairman of AStA: Marvin René Hubert  
Campus Rep. Kamp-Lintfort: Sven Hallmann  
Campus Rep. Kleve: Karan Patel  
Financial Representative: Christian Schnitzler

[asta@hsrw.org](mailto:asta@hsrw.org)

Departments:

Social: [asta-social@hsrw.org](mailto:asta-social@hsrw.org)

(contact points for students who are in a personal, financial or social distress, advice to different aspects)

Klevent: [asta-klevent@hsrw.org](mailto:asta-klevent@hsrw.org)  
(organisation and planning of events)

International: [asta-international@hsrw.org](mailto:asta-international@hsrw.org)  
(representation of interests and support of international students; finding a language course, support at the immigration office)

Political Education: [asta-politic-education@hsrw.org](mailto:asta-politic-education@hsrw.org)  
(information about politics and organisation of events regarding society and politics)

PR: [asta-pr@hsrw.org](mailto:asta-pr@hsrw.org)  
(keeps you up-to-date about events or university related topics)

Sport: [asta-sports@hsrw.org](mailto:asta-sports@hsrw.org)  
(organises events and activities together with university sports, regular events and onetime activities)

University Policy: [asta-university-policy@hsrw.org](mailto:asta-university-policy@hsrw.org)  
(representation of interest of the students in university politics)

Finance: [asta-finance@hsrw.org](mailto:asta-finance@hsrw.org)

Sustainability: [asta-sustainability@hsrw.org](mailto:asta-sustainability@hsrw.org)

<https://de-de.facebook.com/asta.hsrw/>

## CAREER SERVICE

**Coordination Career Service**  
[career-service@hochschule-rhein-waal.de](mailto:career-service@hochschule-rhein-waal.de)

**Faculty Technology and Bionics**  
Elena Buksmann  
[elena.buksmann@hochschule-rhein-waal.de](mailto:elena.buksmann@hochschule-rhein-waal.de)

**Faculty Life Sciences**  
Career Service and Study Guide  
Maria Hinckers  
[maria.hinckers@hochschule-rhein-waal.de](mailto:maria.hinckers@hochschule-rhein-waal.de)

**Faculty Society and Economics**  
Imke Hans  
[imke.hans@hochschule-rhein-waal.de](mailto:imke.hans@hochschule-rhein-waal.de)

**Faculty Communication and Environment**  
Career Service and Study Guide  
Carina Terlinden  
[carina.terlinden@hochschule-rhein-waal.de](mailto:carina.terlinden@hochschule-rhein-waal.de)

Counselling areas: (group and individual counselling)

- Profession and Career orientation
- Strategic search for internships, possible job openings and part-time jobs
- Drafting application documents for jobs, scholarships and Master degree programs
- Preparing for interviews
- Internships abroad

For counselling hours and more information please see:  
<https://www.hochschule-rhein-waal.de/en/university/services-students/student-helpdesk/career-service>

## CITIZENS' ADVICE BUREAU

**Citizens' Advice Bureau of Kleve**  
Minoritenstraße 1  
47533 Kleve  
Phone: 02821 84600  
[buergerbuero@kleve.de](mailto:buergerbuero@kleve.de)

The Citizens' Advice Bureau (Bürgerbüro) provides all kinds of services to citizens and residents like registration, deregistration, change of address, applying for ID cards, permits, etc.

## **Citizens' Advice Bureau of Kamp-Lintfort**

Am Rathaus 2

47475 Kamp-Lintfort – G.F.

Phone: 02842 912 ext. 204 - 208

## **Moving to Kamp-Lintfort**

Information desk at the town hall

Contact: Ms Pendek/Ms Scheer

Phone: 02842 912-0

## **SOCIAL COUNSELLING**

### **Addiction counselling**

#### **Suchtberatung (Caritasverband Kreis Kleve e.V.) (addiction counselling in Kleve)**

Contact Person: Gerd Engler

Hoffmannallee 66a-68

47533 Kleve

Phone: 02821 7209-900

[g.engler@caritas-kleve.de](mailto:g.engler@caritas-kleve.de)

[info@caritas-kleve.de](mailto:info@caritas-kleve.de)

Ask if counselling is available in English

Counselling for citizens of the district of Kleve in case of:

- Alcohol abuse
- Drug addiction
- Addiction to illegal drugs
- Compulsive gambling
- Eating disorders

for further information please see:

<https://www.caritas-kleve.de/soziale-hilfen/beratungsstellen-fuer-suchtfragen/>

(Website only available in German)

#### **Suchtberatung (Caritasverband Moers-Xanten e.V., Beratungsstelle Kamp-Lintfort)**

#### **(addiction counselling in Kamp-Lintfort)**

Contact Person: Karin Machens

Markgrafenstraße 6

Phone: 02842 97363-04

[sucht@caritas-moers-xanten.de](mailto:sucht@caritas-moers-xanten.de)

Open counselling hour Tuesdays 11.00 am to 12.00 pm

Ask if counselling is available in English

Counselling for citizens of Kamp-Lintfort in case of:

- Alcohol abuse
- Drug addiction

for further information please see:

<http://www.caritas-moers-xanten.de/beitraege/beratungsstelle-kamp-lintfort/269672/> (Website only available in German)

#### **Drogenhilfe Kamp-Lintfort (Grafschafter Diakonie, Moers)**

#### **(addiction counselling in Kamp-Lintfort)**

Friedrich-Heinrich-Allee 20

Phone: 02842 13069

[drogenhilfe@grafschafter-diakonie.de](mailto:drogenhilfe@grafschafter-diakonie.de)

Opening hours:

Monday and Thursday 9.00 am – 4.00 pm

Tuesday and Wednesday 12.00 pm -4.00 pm

Friday 9.00 am to 1.00 pm

Counselling by arrangement. Ask if counselling is available in English

Counselling in case of illegal drug abuse if aged under 26 and counselling for relatives.

### **Harrassment / Bulling Hotline NRW**

Phone: 0211 837 1911

Counselling Monday till Thursday from 4 pm to 8 pm

Ask if counselling is available in English

### **Self-help groups contact point District of Wesel (Selbsthilfe-Kontakt-Stelle)**

<https://www.kreis-wesel.de/de/themen/selbsthilfe-kontaktstelle/> (only available in German)

### **Self-help groups contact point District of Kleve (Selbsthilfe-Kontakt-Stelle)**

<http://www.selbsthilfe-kreiskleve.de/content/> (only available in German)

### **Social Service of the Student Service Organization (Düsseldorf)**

Contact for all students of Rhine-Waal University

Katja Kwiatkowski

Phone: 0152 560 29 584

[kwiatkowski@stw-d.de](mailto:kwiatkowski@stw-d.de)

*Counselling hours at Rhine-Waal University (during the semester):*

Campus Kleve: Every 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of a month from 11 am to 2 pm in 2A 01 008

Campus Kamp-Lintfort: Every 3<sup>rd</sup> Wednesday of the month from 11 pm to 2 pm, room 04 01 435

Additional appointments on request.

Information and counselling in cases of harassment or bullying

Official hotline of the federal state government of NRW

For offers in your area also see [self-help groups](#)

General information and contact details about self-help groups of various kinds please see: <http://selbsthilfenetz.de> (Website only available in German and Turkish)

The Districts of Wesel and Kleve also maintain a contact point for self-help groups independently operated by the “Deutschen Paritätischen Wohlfahrtsverbandes”. They can refer you to over 360 self-help groups in the District of Wesel and the extended region.

- General social counselling
- Individual counselling for students in difficult situations
- Advice and support in financial crises
- Assistance for disabled and chronically ill students
- Advice on social–legislative questions
- Assistance for foreign students, e.g. special insurance protection
- Childcare/day-care facilities
- Assistance and mediation for psychological support in emergency situations

For further information please also consult: <http://www.stw-d.de/beratung/> (Website only available in German)



## **Victim protection**

### **Victim Consultation Helpline (Opferberatungstelefon)**

Phone: (toll-free) 0800 6546546

Ask if counselling is available in English

Emergency aid for victims of violence.

Counselling after traumatic events.

Operated by the regional organizations of the county of North-Rhine-Westphalia.

### **Weißer Ring e.V.**

Office Kleve (also responsible for Kamp-Lintfort)

Contact Person: Karl-Heinz Schayen

Phone: 02821/ 9736667

Weißer Ring is the only nationwide active victim support organisation in Germany. They are independent from state funding and committed to help victims of crime.

Victims helpline

(free of charge)

Phone: 116 006

Ask if counselling is available in English

Available daily 7 am to 10 pm. Hotline for victims of violence operated by Weißer Ring.

For further information see: <http://weisser-ring.de/english>

### **District Police Wesel**

Contact: Jürgen Boland and Tanya Lange

Phone: 0281 107-0

e-mail: [dirk.wesel@polizei-nrw.de](mailto:dirk.wesel@polizei-nrw.de)

Ask if counselling is available in English

Contact details for local police. Officers are trained to give support and counselling after traumatic events.

### **District Police Kleve**

Contact: Johannes Meurs

Crime prevention/victim protection

Phone: 02823 108-1977

Phone (24 hours): 02823 108-1999

e-mail: [johannes.meurs@polizei.nrw.de](mailto:johannes.meurs@polizei.nrw.de)

Ask if counselling is available in English

## **Women´s Counselling Services**

### **Frauen helfen Frauen e.V. Moers**

Uerdinger Straße 23

47441 Moers

Phone: 02841 28600

[frauenhelfenfrauenmoers@t-online.de](mailto:frauenhelfenfrauenmoers@t-online.de)

Counselling issues:

- Relationships / separation / divorce
- Domestic violence
- Sexual abuse / violence
- Coming-out
- Eating disorders

These are only some examples of the offers. You can turn to them with any issue of your concern.

### **Opening hours:**

Mondays to Thursdays 9.00 am to 12.00 pm

### **Counselling by appointment.**

Ask if counselling in English is possible

For further information see:

<http://www.frauenhelfenfrauenmoers.de/>

(Website only available in German)

### **Frauenberatungsstelle Impuls e.V.**

Voßstr. 28  
47574 Goch  
[info@fb-impuls.de](mailto:info@fb-impuls.de)

#### **Opening hours:**

Monday to Wednesday 9.00 am to 12.00 pm  
Thursday 2.00 pm to 6.00 pm

#### **Counselling service is also available in:**

**Kleve (Tuesday)**  
Hoffmannallee 66a-68, Caritas-Verband Kleve e.V.

**Emmerich (Wednesday)**  
Neuer Steinweg 25, Haus der Familie

**Geldern (Wednesday)**  
Ostwall 1, Kanzlei Verhoeven & Partner

**Counselling by appointment, for all locations call:**  
02823 419171, ask if counselling in English is possible

### **Violence against women support hotline**

(free of charge and confidential)  
Phone: 0800 116 016

Counselling languages: German, English, French,  
Spanish, Russian and Turkish

### **Pregnancy counselling District of Kleve**

<http://www.kreis-kleve.de/de/fachbereich4/schwangerschaftskonfliktberatung/>

### **Pregnancy counselling District of Wesel**

<https://www.kreis-wesel.de/de/themen/schwangerschaftsberatung/>

Counselling for girls and woman as of 16 years old. Common issues are:

- Family or relationship problems
- Separation or divorce
- Domestic and sexual abuse
- Stalking
- Eating disorders
- Physical and psychological health, f. ex. related to stress
- Lack of self-esteem
- Questions concerning securing one's livelihood
- Work, apprenticeship and re-orientation concerning the professional career
- Questions concerning coming-out and sexual orientation
- Digital violence

For further information please see:  
<http://www.fb-impuls.de/beratung.php>  
(Website only available in German)

Support hotline in case of violence against women. The hotline is available daily 24 hours. It is operated by the ministry for family affairs, senior citizens, women and youth.

Links to approved centres for pregnancy counselling in the District of Kleve (Website only available in German)

Information on approved centres for pregnancy counselling in the District of Wesel (Website only available in German)

## PSYCHOLOGICAL COUNSELLING

### Psychological Counselling at HSRW

Contact for all students of Rhein-Waal University:  
Anke Sievert (Psychologist, M.Sc.)

[anke.sievert@hochschule-rhein-waal.de](mailto:anke.sievert@hochschule-rhein-waal.de)

#### **Counselling hours in Kamp-Lintfort:** Thursdays

Open counselling hour from 11 am to 12 pm  
Further appointments by arrangement

#### **Counselling hours in Kleve:** Fridays

Open counselling hour from 11 am to 12 pm  
Further appointments by arrangement

### Papillon e.V.

Association for psychotherapeutic offers and counselling

Hagsche Straße 86  
47533 Kleve  
Phone: 02821 775060

#### **Counselling hours**

Monday 2.00 pm to 4.00 pm  
Tuesday and Thursday 4.00 pm to 6.00 pm  
Wednesday 12.00 pm to 2 pm  
Friday 10.00 am to 12 pm

You're asked to arrange an appointment. Please ask for  
Mr. Bernard Majkowski, if you need counselling in  
English or contact him directly:

[B.Majkowski@vereinpapillon.de](mailto:B.Majkowski@vereinpapillon.de)

### District of Kleve social psychiatry (Kreis Kleve Sozialpsychiatrie)

<http://www.kreis-kleve.de/de/dienstleistungen/sozialpsychiatrie/> (only  
available in German)

The Psychological Counselling Service of Rhine-Waal University of Applied Sciences provides short term individual counselling and support to students with personal problems. Our job is to encourage your own self-help efforts, meaning we help you better understand your problems and rediscover or build your inner strength. With this inner strength we can then develop and implement manageable solutions to your problems.

For further information please see:

<http://www.hochschule-rhein-waal.de/en/university/services-students/psychological-counselling-service>

offers:

- Fast counselling in crisis
- Guidance to find appropriate medical help
- Support for partners and relatives
- Support to overcome the disease
- Support to establish new contacts
- If needed support in finding new ways of living and support
- Guidance to find offers for structuring your days
- Assistance in financial questions concerning the disease
- Guidance to other support services such as debt advice services

For further information please see:

<http://www.vereinpapillon.de/> (Website only  
available in German)

The counselling centre of the district offers immediate help through consultation, specialised medical diagnoses, and direct referral to support services. This offer is directed at the following groups:

- Mentally-ill and disabled persons
- Legal and illegal drug addiction
- Mentally handicapped persons
- Relatives of people from these groups

**District of Wesel Coordination of psychiatry  
(Kreis Wesel Psychiatriekoordination)**

<https://www.kreis-wesel.de/de/themen/depression-kann-jeden-treffen/> (only available in German)

<https://www.kreis-wesel.de/de/dienstleistungen/beratung-fuer-sucht-und-psychisch-krank-menschen/>  
(only available in German)

**Directory of psychotherapists in NRW  
(Psychotherapeutenkammer NRW)**

Phone: 0211 522847-0

[info@ptk-nrw.de](mailto:info@ptk-nrw.de)

**Anonymous crisis helpline**

Phone: 0800 1 11 01 11

Phone: 0800 1 11 02 22

(Counselling only available in German, for English speaking counselling you have to make an international call. For further information see the website)

**DISABILITY AND CHRONIC DISEASES**

Contact: Julia Ilg

[julia.ilg@hochschule-rhein-waal.de](mailto:julia.ilg@hochschule-rhein-waal.de)

**EQUAL OPPORTUNITIES**

**Central Equal Opportunities Officer**

N.N.

**Deputy Representatives:**

Danielle Lindner (Kleve)

Nele Wild-Wall (Kamp-Lintfort)

[gleichstellung@hochschule-rhein-waal.de](mailto:gleichstellung@hochschule-rhein-waal.de)

**Representatives at the faculties:**

**Technology and Bionics:**

Prof Dr Stefanie Dederichs;

[gleichstellung-fk1@hochschule-rhein-waal.de](mailto:gleichstellung-fk1@hochschule-rhein-waal.de)

**Life Sciences:**

Dr Nadine Merettig / Prof PD Dr-Ing Sylvia Moenickes;

[gleichstellung-fk2@hochschule-rhein-waal.de](mailto:gleichstellung-fk2@hochschule-rhein-waal.de)

The counselling centre of the district offers immediate help and connects you to other counselling and/or therapy services:

- In a mental emergency
- In case of depressions
- In case of addiction problems

Help looking for a therapist. Please also see :

<https://www.ptk-nrw.de/de/patienten.html>

The anonymous crisis helpline has people standing by 24 hours a day. If you need someone to talk to but don't know where to turn, you can call the hotline and speak to someone immediately.

For further information please see:

<http://www.telefonseelsorge.de/?q=node/7651>

(English)

Counselling for students with special needs due to illness or disability. For example compensating measures for doing examinations.

The equal opportunities office is also a contact point for pregnant students and student parents of the university Rhine-Waal. Beside information and help you can reserve the parent-child room at the two university sites with the representatives.

## **Society and Economics:**

Sandra von der Weppen;

[gleichstellung-fk3@hochschule-rhein-waal.de](mailto:gleichstellung-fk3@hochschule-rhein-waal.de)

## **Communication and Environment:**

Beatrice Beitz;

[gleichstellung-fk4@hochschule-rhein-waal.de](mailto:gleichstellung-fk4@hochschule-rhein-waal.de)

## **EXAMINATION OFFICE**

In order to get in contact with the Examination Office please turn to the staff members at student advisory service or write an e-mail to:

[pruefungsservice@hochschule-rhein-waal.de](mailto:pruefungsservice@hochschule-rhein-waal.de)

The Examination Office provides all kind of information and support that is examination-related.

For further information about the services please see:

<https://www.hochschule-rhein-waal.de/en/academics/students/examination-office>

## **FACILITY MANAGER**

### **Facility Manager Kleve Campus**

Room 04 00 008

### **Facility Manager Kamp-Lintfort Campus**

Room 03 00 205

## **FINANCING OF STUDIES**

### **BAFÖG**

[bafoegamt@stw-d.de](mailto:bafoegamt@stw-d.de)

Counselling Centre about BAföG by the Student Services Organization Düsseldorf.

### **Opening hours:**

Mondays 10 am - 1 pm

Tuesdays 1 pm - 3 pm

Thursdays 10 am - 1 pm

### **Consultation hours by phone**

Tuesdays and Fridays: 10 am – 12 pm

Phone: 0211 81-13381

### **Financial Orientation by student service organization**

#### **Düsseldorf**

Contact: Sven Kolberg

[finanzierungsberatung@stw-d.de](mailto:finanzierungsberatung@stw-d.de)

Phone: 0211 81-13378

Information about financing your studies based on loans or credits (other than BAföG) by the Student Services Organization Düsseldorf.

For more information please see:

[www.stw-d.de/en/Finanzierung/index.html](http://www.stw-d.de/en/Finanzierung/index.html) (only available in German)

### **Consultation hours (in Düsseldorf)**

Mondays and Wednesdays 10 am - 12 pm

Tuesdays and Thursdays 2 pm - 4 pm

And on demand in Kleve or Kamp-Lintfort

**Private Study loans:**

Information provided by HSRW:

<https://www.hochschule-rhein-waal.de/en/academics/students/costs-scholarships-and-grants/private-loans>

**Scholarships and grants:**

Information provided by HSRW:

<https://www.hochschule-rhein-waal.de/en/academics/students/costs-scholarships-and-grants/scholarships-and-grants>

**INTERNATIONAL OFFICE (CENTRAL)****On Campus Kleve only****Erasmus Outgoing**

María Alarcos

open counselling hours (Room 2A 01 015):

Tuesday 11 am to 12 pm

Thursday 2 pm to 3 pm

**Incomings, Non-Erasmus Outgoing, PROMOS and STIBET**

Anne-Carolin Ahrberg

open counselling hours (Room 09 02 014/015):

Monday 11 am to 12 pm

Friday 2 pm to 3 pm

**INTERNATIONAL EXCHANGE (AT FACULTY)****Faculty Technology and Bionics**

Doris Garland

[doris.garland@hochschule-rhein-waal.de](mailto:doris.garland@hochschule-rhein-waal.de)

**Faculty Life Sciences**

Anna Eliseeva

[anna.eliseeva@hochschule-rhein-waal.de](mailto:anna.eliseeva@hochschule-rhein-waal.de)

**Faculty Society and Economics**

Dr Anne Tempel

[anne.tempel@hochschule-rhein-waal.de](mailto:anne.tempel@hochschule-rhein-waal.de)

**Faculty Communication and Environment**

N.N. (Please contact International Office in Kleve)

Please make an appointment.

Counselling service for students interested in placements abroad (semester abroad, Erasmus programme, DAAD grants)

For further information also see:

<https://www.hochschule-rhein-waal.de/en/international>

Students who wish to spend an academic semester or their internship abroad can directly turn to the person responsible for international exchange of their faculty. Here it is possible to ask about recognition of credits etc.

## KEY SKILLS

Contact: Astrid Watkins

[Schlüsselqualifikationen@hochschule-rhein-waal.de](mailto:Schlüsselqualifikationen@hochschule-rhein-waal.de)

The Centre for Academic Development and Quality (ZfQ) offers courses, seminars and workshops for all faculties on topics such as:

- Scientific writing
- Job application and presentation training
- Soft skills

For further information and schedules please see:

<https://www.hochschule-rhein-waal.de/en/university/facilities-and-initiatives/centre-academic-development-and-quality-zfq/key-skills>

## LANGUAGE CENTRE

Head of the Language Centre:

Brett Ellis

[brett.ellis@hochschule-rhein-waal.de](mailto:brett.ellis@hochschule-rhein-waal.de)

The Language Centre is responsible for:

- Language courses
- Software-based language learning
- Placement tests for different languages
- Language tandem in cooperation with the Welcome Centre

### Consultation hours according to posted notice

Kleve Campus, Room: 18 01 011

Kamp-Lintfort Campus, Room: 04 01 435

For further information and course schedules

please see: <http://www.hochschule-rhein-waal.de/en/university/facilities-and-initiatives/language-centre>

## LIBRARY

### Kleve Campus

Phone: 02821 80673- 42215

### Kamp-Lintfort Campus

Phone: 02842 90825- 52300

Information desk of our University Libraries.

## LINK PROFESSORS

### Faculty of Technology and Bionics

Prof. Dr. Matthias Krauledat

[matthias.krauledat@hochschule-rhein-waal.de](mailto:matthias.krauledat@hochschule-rhein-waal.de)

Prof. Niels Østergaard

[niels.ostergaard@hochschule-rhein-waal.de](mailto:niels.ostergaard@hochschule-rhein-waal.de)

Link professors are a contact point for students with questions about the organisation of their studies and also about private problems and issues. All talks are confidential.

or contact the equal opportunities deputy of the faculty:

Prof Dr Stefanie Dederichs

[stefanie.dederichs@hochschule-rhein-waal.de](mailto:stefanie.dederichs@hochschule-rhein-waal.de)

## **Faculty of Life Sciences**

Prof Dr Kerstin Koch

[kerstin.koch@hochschule-rhein-waal.de](mailto:kerstin.koch@hochschule-rhein-waal.de)

Prof Dr Peter Scholz

[peter.scholz@hochschule-rhein-waal.de](mailto:peter.scholz@hochschule-rhein-waal.de)

## **Faculty of Society and Economics**

Prof Dr Heike Helen Weinbach

[heike.weinbach@hochschule-rhein-waal.de](mailto:heike.weinbach@hochschule-rhein-waal.de)

Prof Dr Ralf Bauer

[ralf.bauer@hochschule-rhein-waal.de](mailto:ralf.bauer@hochschule-rhein-waal.de)

## **Faculty of Communication and Environment**

Prof Dr Freda-Marie Hartung

[freda-marie.hartung@hochschule-rhein-waal.de](mailto:freda-marie.hartung@hochschule-rhein-waal.de)

Prof Dr Frank Zimmer

[frank.zimmer@hochschule-rhein-waal.de](mailto:frank.zimmer@hochschule-rhein-waal.de)

## **MENTORING/LOCALS4STUDENTS**

In case of concrete questions you may contact:

### **Kleve:**

Mary-Rose Pawelke

Telefon: 02821/80673-151

### **Kamp-Lintfort:**

Annette Bradley

Telefon: 02842/90825-133

[locals4students@hochschule-rhein-waal.de](mailto:locals4students@hochschule-rhein-waal.de)

Citizens of Kleve and Kamp-Lintfort can act as mentors for international students, e.g. help settling in Germany, contacting authorities, housing and job applications.

For further information see:

<https://www.hochschule-rhein-waal.de/en/academics/students/welcome-centre/what-we-offer/locals4students>

## **SEMESTERTICKET**

<https://www.hochschule-rhein-waal.de/en/university/services-students/public-transportation/semesterticket>



## STUDENT ADVISORY SERVICES

Hotline: 02821 80673-360

[studienberatung@hochschule-rhein-waal.de](mailto:studienberatung@hochschule-rhein-waal.de)

### **Kleve Campus (Building 18, "Wissensspeicher")**

#### **Opening Hours:**

Monday to Wednesday 9 am to 12.00 pm; 1 pm to 3 pm

Thursday 9 am to 12 pm; closed in the afternoon

Friday 9 am to 12.00 pm; 1 pm to 2 pm

### **Kamp-Lintfort Campus (Building 4, Gr.FI.)**

#### **Opening Hours:**

Monday to Wednesday 9 am to 12.00 pm; 1 pm to 3 pm

Thursday 9 am to 12 pm; closed in the afternoon

Friday 9 am to 12.00 pm; 1 pm to 2 pm

Support service with tips, suggestions and services related to studies.

Information on:

- Application and admission procedures for prospective students and when changing the degree program
- Specific entry requirements such as portfolio assessment and preparatory internships
- Dates and deadlines regarding application, informational events, introductory events and bridging courses
- Social issues such as funding and financial problems, accommodation etc.
- De-registration

Counselling:

- The decision-making process concerning the choice of study
- Change of program, dropouts, temporary break or professional re-orientation

Workshop's and information events:

- Workshops on information research, decision-making and choice of study
- Support in the orientation process for first semester students
- Open Days and extended opening hours
- Training sessions for teachers addressing study and vocational orientation
- Informational events for parents

## STUDENT COUNCIL (FSR)

### **Technologie und Bionik:**

[fsr-technologie-bionik@hsrw.org](mailto:fsr-technologie-bionik@hsrw.org)

<https://de-de.facebook.com/fsrtechnology/>

### **Life Sciences:**

[fsr-life-sciences@hsrw.org](mailto:fsr-life-sciences@hsrw.org)

<https://de-de.facebook.com/fsr.life.sciences/>

### **Society and Economics:**

[fsr-gesellschaft-oekonomie@hsrw.org](mailto:fsr-gesellschaft-oekonomie@hsrw.org)

<https://www.facebook.com/fsr.gesellschaft.oekonomie>

### **Communication and Environment:**

[fsr-kommunikation-umwelt@hsrw.org](mailto:fsr-kommunikation-umwelt@hsrw.org)

<https://de-de.facebook.com/FachschaftCommEn/>

Elective body representing students in a particular faculty.

Student-run support service for social and academic matters for students of that faculty.

## **STUDENT PARLIAMENT (StuPa of Rhine-Waal University)**

[stupa@hsrw.org](mailto:stupa@hsrw.org)

Represents the interests of the student body in university government.

For further information please see:

<http://www.hochschule-rhein-waal.de/en/university/organisation/student-parliament>

<https://www.facebook.com/stupa.hsrw>

## **STUDENT SERVICES**

In order to get in contact with the Student Services please turn to the staff members at student advisory service or use the contact form:

<https://www.hochschule-rhein-waal.de/en/academics/students/contact-form-faq-students>

The Student Services is responsible for:

- Application
- Registration / enrolment
- Academic records
- Change of degree program
- Academic leave of absent
- De-registration (exmatriculation)

For further information see:

<https://www.hochschule-rhein-waal.de/en/academics/students/student-services>

## **STUDENT SERVICE ORGANIZATION**

The Student Service Organization Düsseldorf is a special point of contact for all students of Rhine-Waal University  
[www.stw-d.de](http://www.stw-d.de)

- For social counselling see [Social Service of the Student Service Organization \(Düsseldorf\)](#)
- For financing your studies see [Financing of Studies](#)
- For student housing see [Accommodation](#)

## STUDYING AS A PARENT

### B.u.K. Family Services

A free service for employees and students at HSRW

Agent for HSRW:  
Melanie Schulz  
[schulz@buk-fs.de](mailto:schulz@buk-fs.de)  
Phone: 0231/ 55740812

You may arrange an individual appointment at the university. Counselling in English is possible.

Please see also [Equal Opportunities](#) for special offers for parents on Campus

## STUDY GUIDES

### Coordination Study Guides

Dr Rebecca Müller  
[rebecca.mueller@hochschule-rhein-waal.de](mailto:rebecca.mueller@hochschule-rhein-waal.de)

### Faculty Technology and Bionics:

Educational Manager  
Benjamin Curdts  
[educationmanagement-TuB@hochschule-rhein-waal.de](mailto:educationmanagement-TuB@hochschule-rhein-waal.de)

### Faculty Life Sciences

Career Service and Study Guide  
Maria Hinckers  
[maria.hinckers@hochschule-rhein-waal.de](mailto:maria.hinckers@hochschule-rhein-waal.de)

### Faculty Society and Economics

Ejikeme Anthony Efonemchi  
[ejikeme-anthony.efonemchi@hochschule-rhein-waal.de](mailto:ejikeme-anthony.efonemchi@hochschule-rhein-waal.de)

### Faculty Communication and Environment

Career Service and Study Guide  
Carina Terlinden  
[carina.terlinden@hochschule-rhein-waal.de](mailto:carina.terlinden@hochschule-rhein-waal.de)

## UNIVERSITY MUSIC

Contact: Mr Manfred Hendricks  
[musik@hochschule-rhein-waal.de](mailto:musik@hochschule-rhein-waal.de)

- Individual consulting and help finding child/day-care
- Placement of qualified nannies
- Assistance in finding suitable childcare facilities
- Short-term childcare during business trips, further education, illness or during school holidays
- Advice and consulting during pregnancy
- Holiday childcare programmes

For further information please see:  
<https://www.buk-familienservice.de/> (Website only available in German)

Study Guides offer the following services to students within each faculty:

- First address at a faculty for any problem, if needed guidance to who is responsible within the faculty and/or university
- Advice on study mile stones (such as first semester, electives, thesis) and in case of general problems affecting academic progress
- Re-organization of study plan if needed for social, organizational or academic reasons
- Advice for students facing deregistration or considering dropping out of university
- Referring students to off-campus specialists (when needed)

For further information please see:  
<https://www.hochschule-rhein-waal.de/en/university/about-university/university-music>

and on moodle:  
<http://bit.ly/hsrwmusic>

## UNIVERSITY SPORTS

[hochschulsport@hochschule-rhein-waal.de](mailto:hochschulsport@hochschule-rhein-waal.de)

Contact:

Peter Garzke (Kleve)

[peter.garzke@hochschule-rhein-waal.de](mailto:peter.garzke@hochschule-rhein-waal.de)

Heiko Osthaus (Kamp-Lintfort)

[heiko.osthaus@hochschule-rhein-waal.de](mailto:heiko.osthaus@hochschule-rhein-waal.de)

## VISA

## WELCOME CENTRE/ STUDENTS 4 STUDENTS

Coordinator: Amélie Klimach

[welcome-centre@hochschule-rhein-waal.de](mailto:welcome-centre@hochschule-rhein-waal.de)

For information concerning the current sports program please see:

<https://www.hochschule-rhein-waal.de/en/university/about-university/hsrw-sport>

Please refer to the Immigration Office of your city of residence in Germany for all questions relating to visas and residency permits. For help with translations, please contact the Welcome Centre.

The duties and responsibilities of Student Tutors include:

- Providing a student's perspective on questions relating to studies / student life,
- Contributing to orientation week
- Assisting students with official German-language documents,
- Referring students to on-campus points of contact,
- Basic interpreting into German for students at the local immigration office,
- Helping students locate flats for rent,
- Making important telephone calls for students (doctor's appointments, mobile contracts etc.),
- Resolving cross-cultural conflicts and misunderstandings,
- Helping latecomers orient to the ongoing semester,
- Coordinating offers focused on low-threshold language learning and cultural exchange (e.g. language tandem, in cooperation with the language centre),
- Coordinating the mentoring program Locals4Students,
- Producing video tutorials to help new students adjust to university life.

More information and upcoming dates:

<https://www.hochschule-rhein-waal.de/en/academics/students/welcome-centre>

<https://www.facebook.com/WelcomeCentreHSRW>