



**HOCHSCHULE
RHEIN-WAAL**

Rhine-Waal University
of Applied Sciences

COUNSELLING AND SERVICES FROM A-Z FOR STUDENTS

Legal Notice

Publisher:

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Rhine-Waal University of Applied Sciences is a publicly run institution. It is represented by the Executive Board.

Competent Supervisory Authority:

Ministerium für Innovation, Wissenschaft und Forschung des Landes Nordrhein-Westfalen (MIWF)
Ministry of Innovation, Science and Research of North Rhine-Westphalia
Völklinger Straße 49, 40221 Düsseldorf

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Please note that all links in this document are in German. If you need specific information or a consultation in English or any other language, please ask the listed contact persons directly!

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ACCOMMODATION

wohnung@hochschule-rhein-waal.de

Petra Hübers (Kleve)
Astrid Watkins (Kamp-Lintfort)

Information about student housing – Student Service Organization Düsseldorf (Studierendenwerk Düsseldorf)

Consultation hours:

Tuesday, Wednesday and Friday 9 am to 12 pm

Kleve

Heike Strack
Phone: 02821 5904976
strack@stw-d.de

Kamp-Lintfort

Julia Schraps
Phone: 0211 81-13286
schraps@stw-d.de

AGENTUR FÜR ARBEIT – FEDERAL EMPLOYMENT AGENCY

STUDENT ADVISORY SERVICE

Arbeitsagentur Kamp-Lintfort:

Hildegard Helders
hildegard.helders@arbeitsagentur.de

Arbeitsagentur Kleve:

Monika van Eimern
monika.eimern@arbeitsagentur.de

Support service for (international) students in search of accommodation.

For further information and accommodation offers please see: <http://www.hochschule-rhein-waal.de/en/university/services-students/accommodation>

Support services of the Student Services Organization Düsseldorf.

For further information please see: <http://www.stw-d.de/en/Wohnen/>

Counselling topics:

- General advice on request to study or for change of study course
- Counselling before and after the decision to drop-out
- Possible fields of employment
- Career entry strategies
- Creation of a professional profile
- Financial support when eligible

For further information please see: www.arbeitsagentur.de

ARBEITERKIND

ArbeiterKind.de Kleve

kleve@arbeiterkind.de

regional coordination/ Arbeiterkind.de/NRW

Kirsten Rott

c/o Universität Duisburg-Essen

Phone: 0201 1836290

rott@arbeiterkind.de

nrw@arbeiterkind.de

Why study? Which subject? How to finance it?

The non-profit initiative ArbeiterKind.de wants to encourage and support pupils from non-academic families to start and finish an academic degree program.

Personal contact every third Monday of the month at 4 pm on the Kleve Campus, Building 12 ground floor (at the green sofas).

For further Information please see:

www.ArbeiterKind.de

For information on meetings also see:

<https://facebook.com/groups/hsrheinwaal/?fref=ts>

AStA - GENERAL STUDENTS' COMMITTEE OF RHINE-WAAL UNIVERSITY OF APPLIED SCIENCES

Contact:

Members of the General Students' Committee

Chairwoman of AStA: Carolin Holtey

Campus Rep. Kamp-Lintfort: Söhnke Dirks

Campus Rep. Kleve: Arunjay Banerjee

Financial Representative: Christian Schnitzler

Departments:

Social: asta-social@hsrw.org

Klevent: asta-klevent@hsrw.org

Finance: asta-finance@hsrw.org

International: asta-international@hsrw.org

Political Education: asta-political-education@hsrw.org

PR: asta-pr@hsrw.org

Sport: asta-sports@hsrw.org

Sustainability: asta-sustainability@hsrw.org

University Policy: asta-university-policy@hsrw.org

CAREER SERVICE

Faculty of Technology and Bionics, Life Sciences, Communication and Environment

Christine Noelle

christine.noelle@hochschule-rhein-waal.de

Faculty of Society and Economy

Imke Hans

imke.hans@hochschule-rhein-waal.de

Counselling areas: (group and individual counselling)

- Profession and Career orientation
- Strategic search for internships, possible job openings and part-time jobs
- Drafting application documents
- Preparing for interviews
- Internships abroad

For counselling hours and more information please see:

<http://www.hochschule-rhein-waal.de/en/university/services-students/student-helpdesk/career-service>

CITIZENS' ADVICE BUREAU

Citizens' Advice Bureau of Kleve

Minoritenstraße 1
47533 Kleve
Phone: 02821 84600
buergerbuero@kleve.de

The Citizens' Advice Bureau (Bürgerbüro) provides all kinds of services to citizens and residents like registration, deregistration, change of address, applying for ID cards, permits, etc.

Citizens' Advice Bureau of Kamp-Lintfort

Am Rathaus 2
47475 Kamp-Lintfort – G.F.
Phone: 02842 912 ext. 204 - 208

Moving to Kamp-Lintfort

Information desk at the town hall
Contact: Ms Pendek/Ms Scheer
Phone: 02842 912-0

COUNSELLING

SOCIAL COUNSELLING

Counselling Centres for the District of Kleve:

Pregnancy counselling
<http://www.kreis-kleve.de/de/fachbereich4/schwangerschaftskonfliktberatung/>

Links to approved centres for pregnancy counselling in the District of Kleve

HIV/AIDS counselling
<http://www.kreis-kleve.de/de/dienstleistungen/aids-beratung/>

Counselling and HIV antibody tests offered by the local Health Department. Links to social organisations for people with HIV. The test is free of charge.

Please also refer to [psychological counselling](#)

Counselling Centres for the District of Wesel

Pregnancy counselling
<https://www.kreis-wesel.de/de/themen/schwangerschaftsberatung/>

Information about approved centres for pregnancy counselling in the District of Wesel

HIV/AIDS counselling
<https://www.kreis-wesel.de/de/dienstleistungen/aids-beratung/>

Counselling and HIV antibody tests offered by the local Health Department of the District of Wesel. The test is free of charge.

Please also refer to [psychological counselling](#)

Social Service of the Student Service Organization (Düsseldorf)

Contact for all students of Rhine-Waal University
Katja Kwiatkowski
Phone: 0152 560 29 584
kwiatkowski@stw-d.de

Counselling hours at Rhine-Waal University (during the semester):

Campus Kleve: Every Wednesday from 11 am to 2 pm in the foyer of the Audimax Kleve Campus

Campus Kamp-Lintfort: Every first Thursday of the month from 1 pm to 4 pm, room 04 01 435

Additional appointments on request

- General social counselling
- Individual counselling for students in difficult situations
- Advice and support in financial crises
- Assistance for disabled and chronically ill students
- Advice on social–legislative questions
- Assistance for foreign students, e.g. special insurance protection
- Childcare/day-care facilities

Assistance and mediation for psychological support in emergency situations

For further information please also consult:
<http://www.stw-d.de/Beratung/index.html>

ADDICTION COUNSELLING

Please see [District of Kleve Social Psychiatry](#) and [District of Wesel Coordination of Psychiatry](#)

ANONYMOUS CRISIS HELPLINE

Phone: 0800 1 11 01 11
Phone: 0800 1 11 02 22

The anonymous crisis helpline has people standing by 24 hours a day. If you need someone to talk to but don't know where to turn, you can call the hotline and speak to someone immediately.

HARRASSMENT/BULLING

Hotline NRW

Phone: 0180 3 100 113
Mondays till Thursdays from 4 pm to 8 pm

Information and counselling in cases of harassment or bullying

SELF-HELP-GROUPS

Contact point for self-help groups District of Wesel (Selbsthilfe-Kontakt-Stelle)
<https://www.kreis-wesel.de/de/themen/selbsthilfe-kontaktstelle/>

Contact point for self-help groups District of Kleve (Selbsthilfe-Kontakt-Stelle)
<http://www.selbsthilfe-kreiskleve.de/content/>

General information and contact details about self-help groups of various kinds please see:
<http://selbsthilfenetz.de>

The Districts of Wesel and Kleve also maintain a contact point for self-help groups independently operated by the “Deutschen Paritätischen Wohlfahrtsverbandes”.

They can refer you to over 360 self-help groups in the District of Wesel and the extended region.

VICTIM PROTECTION

Victim Consultation Helpline (Opferberatungstelefon)

Phone: (toll-free) 0800 6546546

Emergency aid for victims of violence.

Counselling after traumatic events.

Operated by the regional organizations of the county of North-Rhine-Westphalia.

District Police Wesel

Contact: Jürgen Boland and Tanya Lange

Phone: 0281 107-0

e-mail: dirk.wesel@polizei-nrw.de

Contact details for local police. Officers are trained to give support and counselling after traumatic events.

District Police Kleve

Contact: Johannes Meurs

Crime prevention/victim protection

Phone: 02823 108-1977

Phone (24 hours): 02823 108-1999

e-mail: johannes.meurs@polizei.nrw.de

WOMEN'S COUNSELLING SERVICE

Hotline

(toll-free): 0800 116 016

National helpline offering information and counselling in cases of violence against women. Operated by the German Ministry of Family Affairs.

PSYCHOLOGICAL COUNSELLING

Psychological Counselling at HSRW

Contact for all students of Rhein-Waal University: :
Anke Sievert (Psychologist, M.Sc.)

anke.sievert@hochschule-rhein-waal.de

Consulting hours in Kamp-Lintfort: Thursdays

Consulting hours in Kleve: Fridays

The Psychological Counselling Service of Rhine-Waal University of Applied Sciences provides [short term individual counselling and support](#) to students with personal problems. Our job is to encourage your own self-help efforts, meaning we help you better understand your problems and rediscover or build your inner strength. With this inner strength we can then develop and implement manageable solutions to your problems.

For further information about the counselling and the exact consulting hours please see:

<http://www.hochschule-rhein-waal.de/en/university/services-students/psychological-counselling-service>

District of Kleve social psychiatry
(Kreis Kleve Sozialpsychiatrie)

<http://www.kreis-kleve.de/de/dienstleistungen/sozialpsychiatrie/>

The counselling centre of the district offers immediate help through consultation, specialised medical diagnoses, and direct referral to support services. This offer is directed at the following groups:

- mentally-ill and disabled persons
- [legal and illegal drug addiction](#)
- mentally handicapped persons
- relatives of people from these groups

District of Wesel Coordination of psychiatry
(Kreis Wesel Psychiatriekoordination)

<https://www.kreis-wesel.de/de/themen/depression-kann-jeden-treffen/>

<https://www.kreis-wesel.de/de/dienstleistungen/beratung-fuer-sucht-und-psychisch-krank-menschen/>

The counselling centre of the district offers immediate help and connects you to other counselling and/or therapy services:

- in a mental emergency
- in case of depressions
- [in case of addiction problems](#)

Directory of psychotherapists in NRW
(Psychotherapeutenkammer NRW)

Phone: 0211 522847-0

info@ptk-nrw.de

Help looking for a therapist. Please also see :

<https://www.ptk-nrw.de/de/patienten.html>

COURSE GUIDANCE / HEADS OF STUDY COURSES

Faculty of Technology and Bionics:

Mechanical Engineering, B.Sc.

Prof Dr-Ing. Peter Kisters

peter.kisters@hochschule-rhein-waal.de

Prof Dr-Ing. Joachim Gebel

Joachim.gebel@hochschule-rhein-waal.de

Mechatronic Systems Engineering, B.Sc.

Prof Dr-Ing Henning Schütte

henning.schuette@hochschule-rhein-waal.de

Prof Dr-Ing. Thorsten Brandt

thorsten.brandt@hochschule-rhein-waal.de

Advice in case of questions concerning the study courses offered.

Industrial Engineering, B.Sc.

Prof Dr-Ing. Dipl. Wirt. Ing. Dirk Untiedt
dirk.untiedt@hochschule-rhein-waal.de

Prof Dr Dirk Berndsen

dirk.berndsen@hochschule-rhein-waal.de

Electronics, B.Sc.

Prof Dr-Ing. Ivan Volosyak

ivan.volosyak@hochschule-rhein-waal.de

Prof Dr-Ing. Gerrit Gehnen

gerrit.gehnen@hochschule-rhein-waal.de

Science Communication and Bionics, B.Sc. / B.A.

Prof. Alexander Gerber

alexander.gerber@hochschule-rhein-waal.de

Neil Shirtcliffe

neil.shirtcliffe@hochschule-rhein-waal.de

Biomaterials Science, B.Sc.

Prof Dr-Ing. Raimund Sicking

raimund.sicking@hochschule-rhein-waal.de

Prof Dr Alexander Struck

a.struck@hochschule-rhein-waal.de

Bionics/Biomimetics, M.Sc.

Prof Dr William Megill

william.megill@hochschule-rhein-waal.de

Prof Dr Ronny Hartanto

ronny.hartanto@hochschule-rhein-waal.de

Mechanical Engineering, M.Sc.

Prof Dr-Ing Dirk Nissing

dirk.nissing@hochschule-rhein-waal.de

Prof Dr-Ing. Alexander Klein, MBA

alexander.klein@hochschule-rhein-waal.de

Faculty of Life Sciences

Sustainable Agriculture, B.Sc.

Prof. Dr. Florian Wichern

florian.wichern@hochschule-rhein-waal.de

Agribusiness, B.A.

Prof. Dr. Dietrich Darr

dietch.darr@hochschule-rhein-waal.de

Prof. Dr. Dagmar Mithöfer

dagmar.mithoefer@hochschule-rhein-waal.de

Bio Science and Health, B.Sc.(German)

Prof. Dr. habil. Christoph Böhmer

christoph.boehmer@hochschule-rhein-waal.de

Prof. Dr.-Ing. PD Sylvia Moenickes

sylvia.moenickes@hochschule-rhein-waal.de

QUSH, B.Sc.(German)

Prof. Dr. Dirk Bockmühl

dirk.bockmuehl@hochschule-rhein-waal.de

Prof. Dr.-Ing. Rudolf Schumachers

rudolf.schumachers@hochschule-rhein-waal.de

Bioengineering, B.Sc.

Prof. Dr. Björn Neu

bjorn.neu@hochschule-rhein-waal.de

Prof. Dr. Joachim Fensterle

joachim.fensterle@hochschule-rhein-waal.de

Food Sciences, M.Sc.(German)

Prof. Dr. Florian Kugler

florian.kugler@hochschule-rhein-waal.de

Biological Resources, M.Sc.

Prof. Dr. Marcel Friedrich

marcel.friedrich@hochschule-rhein-waal.de

Health Sciences and Management, M.Sc.(German)

Prof. Dr. Frank Schmitz

frank.schmitz@hochschule-rhein-waal.de

Faculty of Society and Economics

International Business and Social Sciences, B.A.

Prof Dr Thomas Lucht

thomas.lucht@hochschule-rhein-waal.de

Prof Dr Philipp Schorn (deputy)

philipp.schorn@hochschule-rhein-waal.de

Early Childhood Education, B.A. (German)

Prof Dr Helmut Prior

helmut.prior@hochschule-rhein-waal.de

Prof Dr Larysa Volyk

larysa.volyk@hochschule-rhein-waal.de

Gender and Diversity, B.A.

Prof Dr Ingrid Jungwirth

ingrid.jungwirth@hochschule-rhein-waal.de

International Relations, B.A.

Prof Dr Alexander Brand

alexander.brand@hochschule-rhein-waal.de

International Taxation and Law, B.A.

Prof Dr Ralf Klappdor

ralf.klappdor@hochschule-rhein-waal.de

Sustainable Tourism, B.A. (German)

Prof Dr Diana Marquardt

diana.marquardt@hochschule-rhein-waal.de

Economics and Finance, M.Sc.

Prof Dr Jörn Sickmann

joern.sickmann@hochschule-rhein-waal.de

Sustainable Development Management, M.A.

Prof Dr Oliver Serfling

oliver.serfling@hochschule-rhein-waal.de

Faculty of Communication and Environment

E-Government, B.Sc.(German)

Prof Dr Timo Kahl

timo.kahl@hochschule-rhein-waal.de

*Media Communication and Computer Sciences B. Sc.
(German)*

Prof Dr Frank Zimmer

frank.zimmer@hochschule-rhein-waal.de

Information and Communication Design, B.A.
Prof. Michael Pichler
michael.pichler@hochschule-rhein-waal.de

Mobility and Logistics, B.Sc.
Prof Dr Andreas Schürholz
andreas.schuerholz@hochschule-rhein-waal.de

Environment and Energy, B.Sc.
Prof Dr Irmgard Buder
irmgard.buder@hochschule-rhein-waal.de

Prof Dr Daniela Lud
daniela.lud@hochschule-rhein-waal.de

International Business and Social Sciences, B.A.
Prof Dr Franca Ruhwedel
franca.ruhwedel@hochschule-rhein-waal.de

*Psychology, Specialization Industrial and Organizational
Psychology, B.Sc. (German)*
Prof Dr Nicki Marquardt
nicki.marquardt@Hochschule Rhein-Waal.de

Communication and Information Engineering, B.Sc.
Prof Dr Christian Ressel
christian.ressel@hochschule-rhein-waal.de

Usability Engineering, M. Sc.
Prof Dr Karsten Nebe
karsten.nebe@hochschule-rhein-waal.de

Digital Media, M.A.
Prof Dr-Ing. M.A. Ido Iurgel
idu.iurgel@hochschule-rhein-waal.de

Information Engineering and Computer Science, M.Sc.
Prof Dr Michael Schwind
michael.schwind@hochschule-rhein-waal.de

International Management and Psychology, M.Sc.
Prof Dr Nicki Marquardt
nicki.marquardt@hochschule-rhein-waal.de

DISABILITY AND CHRONIC DISEASES

Contact: Julia Ilg
julia.ilg@hochschule-rhein-waal.de

Also refer to: [Social Counselling of the Student Service Organization](#)

Counselling for students with special needs due to illness or disability. For example compensating measures for doing examinations.

EMERGENCY NUMBERS

Police/emergency
Phone: 110

Fire brigade/ambulance
Phone: 112

Ärztlicher Bereitschaftsdienst (Hotline to find doctors on call in your town)
Phone: 116 117

Government service hotline (federal, state, municipal)
Phone: 115

Poison control NRW
Phone: 0228 19-240

Sperrnotruf (Hotline to block credit or debit cards)
Phone: 116 116

EQUAL OPPORTUNITIES

Central Equal Opportunities Officer
Franziska Feigl

Deputy Representatives:
Danielle Lindner (Kleve)
Andrea Rützel (Kamp-Lintfort)

gleichstellung@hochschule-rhein-waal.de

The equal opportunities office is also a contact point for pregnant students and student parents of the university Rhine-Waal. Beside information and help you can reserve the parent-child room at the two university sites with the representatives.

Representatives at the faculties:
Prof Dr Stefanie Dederichs (Technology and Bionics);
gleichstellung-fk1@hochschule-rhein-waal.de

Dr Nadine Merettig (Life Sciences); gleichstellung-fk2@hochschule-rhein-waal.de

Sandra von der Weppen/ Manuela Beyer (Society and Economics); gleichstellung-fk3@hochschule-rhein-waal.de

Beatrice Beitz (Communication and Environment);
gleichstellung-fk4@hochschule-rhein-waal.de

EXAMINATION OFFICE (SSC)

Opening Hours:

Monday to Thursday 9 am – 12.15 pm and 1 pm – 3 pm
Friday 9 am – 12.15 pm and 1 pm – 2 pm

The Examination Office is responsible for all questions relating to examination regulations, study accounts etc.

Kleve Campus (Building 18, “*Wissensspeicher*”, Gr.FI.)

Please contact the person responsible for your faculty!

Faculty of Technology and Bionics

Ms Birte Cremmer
birte.cremmer@hochschule-rhein-waal.de

Faculty of Life Sciences

Ms Olga Glibins
olga.glibins@hochschule-rhein-waal.de

Faculty of Society and Economics

Ms Sandra Thiel
sandra.thiel@hochschule-rhein-waal.de

Kamp-Lintfort Campus (Building 4, Gr.FI.)

Faculty of Communication and Environment

Ms Melanie Janssen
melanie.janssen@hochschule-rhein-waal.de

FACILITY MANAGER

Facility Manager Kleve Campus

Room 04 00 008

Facility Manager Kamp-Lintfort Campus

Room 03 00 205

FINANCING OF STUDIES

Contact: Sven Kolberg
finanzierungsberatung@stw-d.de
Phone: 0211 81-13378

Information about financing your studies based on loans or credits (other than BAföG) by the Student Services Organization Düsseldorf.

Consultation hours (in Düsseldorf)

Mondays and Wednesdays 10 am - 12 pm
Tuesdays and Thursdays 2 pm - 4 pm

For more information please see:
www.stw-d.de/en/Finanzierung/index.html

And on demand in Kleve or Kamp-Lintfort

BAFÖG

bafogamt@stw-d.de

Phone: 0211 81-13381

Consultation hours:

Mondays 10 am - 1 pm

Tuesdays 1 pm - 3 pm

Thursdays 10 am - 1 pm

Consultation hours by phone

Tuesdays and Fridays: 10 am – 12 pm

INTERNATIONAL OFFICE

Campus Kleve (Building 18, “Wissensspeicher”, Gr.FI.)

Consultation hour study abroad:

Dr. Joost Kleuters, Wednesday 3-4 pm, room 08 02 017

Erasmus Incoming and Outgoing:

María Alarcos, Tuesday 11-12 am and Thursday 2-3 pm, 2A.01.007

Non-Erasmus Incoming and Outgoing, PROMOS and STIBET:

Anne-Carolin Ahrberg, Monday 11-12 am and Friday 2-3 pm, room 08 02 017

You do not need to make an appointment.

LANGUAGE CENTRE

Head of the Language Centre:

Vera Nikovska-Conrads

vera.nikovska-conrads@hochschule-rhein-waal.de

Consultation hours according to posted notice

Kleve Campus, Room: 18 01 011

Kamp-Lintfort Campus, Room: 04 01 435

Counselling Centre about BAföG by the Student Services Organization Düsseldorf.

For more information please see:

<http://www.stw-d.de/Finanzierung/BAfoeG.html>

Counselling service for students interested in placements abroad (semester abroad, Erasmus programme, DAAD grants)

The Language Centre is responsible for:

- language courses
- software-based language learning
- placement tests for different languages

For further information and course schedules please see: <http://www.hochschule-rhein-waal.de/en/university/facilities-and-initiatives/language-centre>

LIBRARY

Kleve Campus

Phone: 02821 80673- 42215

Kamp-Lintfort Campus

Phone: 02842 90825- 52300

Information desk of our University Libraries.

LINK PROFESSORS

Faculty of Technology and Bionics

Prof. Dr. Matthias Krauledat

matthias.krauledat@hochschule-rhein-waal.de

Prof. Niels Østergaard

niels.ostergaard@hochschule-rhein-waal.de

you may also contact the equal opportunities deputy of the faculty:

Prof Dr Stefanie Dederichs

stefanie.dederichs@hochschule-rhein-waal.de

Link professors are a contact point for students with questions about the organisation of their studies and also about private problems and issues. All talks are confidential.

Faculty of Life Sciences

Prof Dr Kerstin Koch

kerstin.koch@hochschule-rhein-waal.de

Prof Dr Peter Scholz

peter.scholz@hochschule-rhein-waal.de

Faculty of Society and Economics

Prof Dr Heike Helen Weinbach

heike.weinbach@hochschule-rhein-waal.de

Prof Dr Ralf Bauer

ralf.bauer@hochschule-rhein-waal.de

Faculty of Communication and Environment

Prof Dr Freda-Marie Hartung

freda-marie.hartung@hochschule-rhein-waal.de

Prof Dr Frank Zimmer

frank.zimmer@hochschule-rhein-waal.de

MENTORING/LOCALS4STUDENTS

In case of concrete questions you may contact:

Kleve:
Mary-Rose Pawelke
Telefon: 02821/80673-151

Kamp-Lintfort:
Annette Bradley
Telefon: 02842/90825-133

Citizens of Kleve and Kamp-Lintfort can act as mentors for international students, e.g. help settling in Germany, contacting authorities, housing and job applications.

If interested please fill in the form:
http://www.hochschule-rhein-waal.de/sites/default/files/documents/2016/05/03/locals4students_registration_form.pdf
(to be found on the homepage)

and send it to: locals4students@hochschule-rhein-waal.de

KEY COMPETENCIES (MULTIDISCIPLINARY)

Contact: Astrid Watkins
Schluesselqualifikationen@hochschule-rhein-waal.de

The Academic Centre offers courses, seminars and workshops for all faculties on topics such as:

- Scientific writing
- Job application and presentation training
- Soft skills

For further information and schedules please see:
<http://www.hochschule-rhein-waal.de/en/university/facilities-and-initiatives/centre-academic-development-and-quality-zfq/key-qualifications>

SEMESTERTICKET

<http://www.hochschule-rhein-waal.de/en/university/student-services/public-transportation>

STUDENT COUNCIL / FSR

fsr-kommunikation-umwelt@hsrw.org
fsr-gesellschaft-oekonomie@hsrw.org
fsr-life-sciences@hsrw.org
fsr-technologie-bionik@hsrw.org

Elective body representing students in a particular faculty.
Student-run support service for social and academic matters for students of that faculty.

STUDY GUIDES

Coordination of Study Guides:

Dr Rebecca Müller
rebecca.mueller@hochschule-rhein-waal.de

Over the course of the winter semester, Study Guides will begin offering the following services to students within each faculty:

- Advice on general problems affecting academic progress
- Advice on social or personal problems
- Referring students to off-campus specialists (when needed)
- Organising workshops on academic and study skills
- Advice for students facing deregistration or considering dropping out of university

If you are interested in these services in the meantime, please contact Dr Rebecca Müller to schedule a personal appointment. If your faculty already has an active Study Guide, Dr Müller will refer you to him or her directly for assistance.

STUDENT PARLIAMENT (StuPa of Rhine-Waal University)

stupa@hsrw.org

Represents the interests of the student body in university government.

For further information please see:

<http://www.hochschule-rhein-waal.de/en/university/organisation/student-parliament>

[facebook.com/stupa.hsrw](https://www.facebook.com/stupa.hsrw)

STUDENT ADVISORY SERVICE (SSC)

Hotline: 02821 80673 360
studienberatung@hochschule-rhein-waal.de

Kleve Campus (Building 18, "Wissensspeicher", Gr.FI.)

Opening Hours:

Monday to Thursday 9 am – 12.15 pm and 1 pm – 3 pm
Friday 9 am – 12.15 pm and 1 pm – 2 pm

Kamp-Lintfort Campus (Building 4, Gr.FI.)

Opening Hours:

Monday to Thursday 9 am – 12.15 pm and 1 pm – 3 pm
Friday 9 am – 12.15 pm and 1 pm – 2 pm

Support service with tips, suggestions and services related to your studies:

- Registering for exams
- Taking off a semester
- Application to the university
- Enrolment
- Opening a study account
- Academic transcript
- Marks
- De-registration/ exmatriculation
- Changing your study course
- Contact point for international students

STUDENT SERVICE ORGANIZATION

German Student Service Organization (umbrella organization)

www.studentenwerk.de

The Student Service Organization Düsseldorf is a special point of contact for all students of Rhine-Waal University

www.stw-d.de

- For social counselling see [Social Service of the Student Service Organization \(Düsseldorf\)](#)

- For financing your studies see [Financing of Studies](#)

- For student housing see [Accommodation](#)

Tips and hints on various topics of interest to students

STUDYING AS A PARENT

B.u.K.

A free service for employees and students at Rhine-Waal University

Info Phone: 0800 2000-850 (toll-free)

Agent for HSRW:

Melanie Schulz

schulz@buk-fs.de

Phone: 0231/ 55740812

You may arrange an individual appointment at the university.

Please see also [Equal Opportunities](#)

- Individual consulting and help finding child/day-care
- Placement of qualified nannies
- Assistance in finding suitable childcare facilities
- Short-term childcare during business trips, further education, illness or during school holidays
- Advice and consulting during pregnancy
- Holiday childcare programmes

For further information please see:

www.buk-fs.de

UNIVERSITY MUSIC

Contact: Mr Manfred Hendricks

musik@hochschule-rhein-waal.de

For further information please see:

<http://www.hochschule-rhein-waal.de/de/die-hochschule/hochschulmusik.html>

and on moodle:

<http://bit.ly/hsrwmusic>

UNIVERSITY SPORTS

hochschulsport@hochschule-rhein-waal.de

Contact:

Peter Garzke (Kleve)

peter.garzke@hochschule-rhein-waal.de

For information concerning the current sports program please see:

<http://www.hochschule-rhein-waal.de/die-hochschule/hochschulsport.html>

Heiko Osthaus (Kamp-Lintfort)

heiko.osthaus@hochschule-rhein-waal.de

VISA

Please refer to the Immigration Office of your city of residence in Germany for all questions relating to visas and residency permits.

For help with translations, please contact the Welcome Centre.

WELCOME CENTRE/ STUDENTS 4 STUDENTS

Coordinator: Julia Ilg
welcome-centre@hochschule-rhein-waal.de

The duties and responsibilities of Student Tutors include:

- providing a student's perspective on questions relating to studies and student life,
- contributing to orientation week with helpful tips and tricks for new students,
- assisting students with official German-language documents,
- referring students to on-campus points of contact,
- basic interpreting into German for students at the local immigration office,
- helping students locate flats for rent,
- making important telephone calls for students (doctor's appointments, mobile contracts etc.),
- resolving cross-cultural conflicts and misunderstandings,
- guiding campus tours,
- helping latecomers orient to the ongoing semester,
- coordinating various offers focused on low-threshold language learning and cultural exchange (e.g. language tandem, GermaNice, 'Having a Grand-Friend'),
- coordinating the voluntary mentoring programme 'Locals4Students',
- producing video tutorials to help new students adjust to university life.

More information and upcoming dates:
<https://www.facebook.com/WelcomeCentreHSRW>