

Entrance Examination Regulations for Prospective International Students

for International Business Administration, B.A.

Rhine-Waal University of Applied Sciences

Dated 8 November 2024

(Official Notice 02/2025)

On the basis of Section 2 (4) sentence 1 number 3 and Section 49 (5) of the Higher Education Act of North Rhine-Westphalia (*Hochschulgesetz*, HG NRW) from 16 September 2014 (GV.NRW., p. 544), which was last amended by the Act of 19 December 2024 (GV.NRW., p. 1222) and entered into force on 1 January 2025, as well as on the basis of the Regulations on University Admission for Prospective Students with Foreign Qualifications (*Bildungsausländerhochschulzugangsverordnung*, BAHZVO) from 28 February 2013 (GV.NRW., p. 42), which was last amended on 20 March 2018 (GV.NRW., p. 197) and entered into force on 14 April 2018, the Senate of Rhine-Waal University of Applied Sciences enacted the following Entrance Examination Regulations in its session on 29 January 2025:

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Section 1

Purpose of the entrance examination

In accordance with Section 49 (5) HG NRW in conjunction with BAHZVO (see above), the entrance examination serves as a way to ascertain whether prospective students from non-EU countries possess the necessary knowledge and methodological skills to study International Business Administration, B.A., and graduate successfully.

Section 2

Admission requirements

- (1) The entrance examination is exclusively for non-EU prospective students who are entitled to study in their home country obtaining the necessary academic qualifications there, but do not have a university entrance qualification for Germany within the meaning of Section 49 (1) to (4) of the Higher Education Act NRW.
- (2) There is no legal entitlement to participate in the entrance examination.

Section 3

Admission to the entrance examination

- (1) Prospective students must to Rhine-Waal University of Applied Sciences submit an electronic application for admission to the entrance examination for the indicated degree programme. Applications must be submitted before the official deadline announced on the website of Rhine-Waal University of Applied Sciences. The date of the entrance examination is set by the Examination Board.
- (2) Up to five applicants will be admitted to the entrance examination, provided the Examination Board of the Faculty of Communication and Environment has not received a different number of registration requests. Prospective students with an Articulation Agreement or who are in a double degree programme will be given priority registration.
- (3) Applicants are selected based on the GPA of their last school transcripts. Deviating from the previous sentence, applicants with an Articulation Agreement or who are in a double degree programme will be selected according to their current GPA at the partner university. The Examination Board is responsible for deciding on admission requests for the entrance examination.
- (4) All applications must include the following:
 - a) School-leaving certificate, the last school transcripts or, in the case of an Articulation Agreement or double degree programme, the current transcripts from the partner university in German or English. Documents in a language other than German or English must be translated into German or English by a publicly certified translator.
 - b) A motivation letter in the language of instruction for the intended degree programme explaining both the reasons for participating in the entrance examination and for studying at Rhine-Waal University of Applied Sciences.

Section 4

Examination Board

(1) The Examination Board of the Faculty of Communication and Environment is responsible for all tasks arising from these Entrance Examination Regulations.

(2) In particular, the Examination Board will ensure that the entrance examination is conducted properly and these Entrance Examination Regulations are adhered to. The fundamental responsibilities of deans, set forth in Section 27 (1) HG NRW, remain unaffected. Section 7 of the General Examination Regulations ("Examination Board") will apply for all other matters of responsibility.

Section 5

Examination procedure

(1) All teaching staff at Rhine-Waal University of Applied Sciences are authorised to act as examiners. Examiners and observers are appointed by the Examination Board. They are not bound by any outside instruction in the execution of their duties.

(2) The examination procedure will be conducted in English.

(3) A written examination based on the field of economics will be used to ascertain applicants' knowledge and methodological aptitude. The written examination may be conducted electronically as well.

(4) Rhine-Waal University of Applied Sciences can delegate the entrance examination to a third party, provided said third party is capable of conducting examination procedures with comparable content on behalf of the university.

Section 6

Assessment criteria for the entrance examination

Section 11 (1) to (5) of the General Examination Regulations will apply with respect to the assessment of the entrance examination. Each subject area defined in Section 5 (3) sentence 2 of these Entrance Examination Regulations will be assessed separately. The entrance examination is passed if a final grade of "sufficient (4.0)" or better on the German grading scale was achieved.

Section 7

Results of the entrance examination

A certificate containing an overview of the individual parts of their examination and grades will be issued. This certificate, which contains an explanation of available legal recourse, will be sent to each applicant by the chairperson of the Examination Board by post or electronically.

Section 8

Starting the degree programme

Passing the entrance examination allows an applicant to be admitted only to International Business Administration, B.A., at Rhine-Waal University of Applied Sciences. Formal admission to HSRW is required before an applicant is entitled to enrol in the degree programme. The rules and regulations governing admission remain inasmuch unaffected. The Enrolment Regulations of Rhine-Waal University of Applied Sciences apply accordingly to the enrolment of those who passed the entrance examination.

Section 9

Switching to a different university

In accordance with Section 5 of BAHZVO NRW, students who were admitted to International Business Administration, B.A., at Rhine-Waal University of Applied Sciences may switch to the same degree programme at a different university – subject to the admission regulations in place there – after completing all mandatory requirements in the first four semesters of study.

Section 10

Withdrawal / Academic dishonesty / Repeating the entrance examination / Period of validity

If an applicant withdraws from the entrance examination or commits any academic dishonesty in connection with the entrance examination, any Section 13 of the General Examination Regulations will apply analogously.

Applicants who do not pass the entrance examination may repeat it twice. Subsequent attempts each require a new application for admission in accordance with Section 3 above. As a general rule, the results of the entrance examination are valid for the next two enrolment windows. In justified cases, the chairperson of the Examination Board can extend the period of validity.

Section 11

Fees

There are no fees to participate in the entrance examination.

Section 12

Entry into force

These Entrance Examination Regulations will enter into force on the day after publication of the German-language original as an Official Notice of Rhine-Waal University of Applied Sciences.

Note: These regulations entered into force in their present version on 6 February 2025.