

# Application for Deregistration / Withdrawal from Enrolment

Please submit the original document to the Student Services

|  |                         |
|--|-------------------------|
| <b>Last name</b>   | <b>First name</b>       |
| <b>Current address</b>   |                         |
| <b>Matriculation number</b>  | <b>Degree programme</b> |
| <b>Date of deregistration / withdrawal:</b><br>By the end of <input type="checkbox"/> winter semester 20____ / 20____ (28.02.) <input type="checkbox"/> summer semester 20____ (31.08.)<br><input type="checkbox"/> or by _____ (date of application (received at the University) or preferred future date)<br><b>Please note:</b> In the case of exmatriculation, the entitlement to the Deutschlandsemesterticket expires on the date of exmatriculation. The fee paid for the Deutschlandsemesterticket will be refunded proportionally for each full month that has not yet begun. |                         |
| <b>Reason for deregistration:</b><br><input type="checkbox"/> Degree / Graduate<br><input type="checkbox"/> Withdrawal from enrolment (before the official start of lectures /only for first semester students)<br><input type="checkbox"/> Other reason (please specify):   |                         |

|  |  |
|--|--|
| Please select the bank account to which the proportional refund of the fee should be made.                     |  |
| <input type="checkbox"/> I ask for a refund back to the bank account of which the contribution was transferred | <input type="checkbox"/> I request a refund to the following Bank account: |
| Please Note: Possible bank charges for foreign transactions are to be borne by the recipient.                  |  |
| Name of account holder:  |  |
| IBAN:  | BIC:   |
| Name of the Bank:  |  |
| Date:  | Signature:   |

**Please note:** The University E-Mail Account will no longer be available after deregistration except for graduates of Rhine-Waal University. You will receive a digital version of the deregistration certificate via email to your personal email address deposited in your HIS-studentportal. The original will be sent to you by post, if a German address is available in HIS.

\_\_\_\_\_  
**Place, Date**

\_\_\_\_\_  
**Signature**

| For internal use (please leave blank)   |                  |
|---|------------------|
| Eingangsdatum des Antrags   | Datum & Kürzel : |
| Prüfungsservice informiert ( <i>Studierendenservice</i> )                             | Datum & Kürzel : |
| Rückerstattung bearbeitet ( <i>Studierendenservice</i> )                              | Datum & Kürzel : |
| In STU eingetragen ( <i>Studierendenservice</i> )                                     | Datum & Kürzel : |
| Bei Rücktritt vor Semesterbeginn: M20 in STU storniert ( <i>Studierendenservice</i> ) | Datum & Kürzel : |