



HOCHSCHULE RHEIN-WAAL

INSTRUCTIONS FOR MEDICAL ATTESTATIONS IN CONNECTION WITH
REQUESTING A SPECIAL EXAM ARRANGEMENT

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Officer for Students with Disability or Chronic Illness

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FORMAL REQUIREMENTS

- ✓ The medical attestation **in either German or English** language has to be **dated**, **signed** and **stamped** by the practising doctor
- ✓ It should **not** be **older than 1 year**. Depending on the symptoms, you may have to present an even more recent attestation confirming your acute impairment
- ✓ The **text should be understandable** to those without a medical education

CONTENT

- **Please provide a detailed description of the symptoms which are affecting you in the exam situation**
- Actual **diagnoses are not required** but may be added. But the focus needs to be on the symptoms, since the examination board must consider each case individually. A diagnosis alone may lead to misconceptions.
- **A few sentences are sufficient** as long as they state how the symptoms disturb the existing capacity to perform in a particular exam scenario (e.g. written or oral testing, presentation, group or home tasks)
- **Recommendations** of special exam arrangements which may help the patient **can be stated** (e.g. extra time, separate room, breaks or aids)

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