

Completeness check application

Please note that only applications that have been **submitted in full** by the deadline can participate in the allocation process. A complete application is only regarded if the following documents have been uploaded via the [application platform DSTIP](#). Please note that only documents in German or English will be considered.

Mandatory documents to be submitted

- ☐ Online application form and Privacy Policy
- ☐ Tabular curriculum vitae (maximum 2 DIN-A4 pages, without photo),
- ☐ Letter of motivation (max. 1-2 DIN-A4 pages)
- ☐ School graduation diploma or higher education entrance qualification (uni-assist)
- ☐ Students in their first semester: acceptance letter (later: proof of enrollment)
- ☐ Already enrolled Students: current proof of enrollment
- ☐ Bachelor students from the second semester onwards: current overview of grades (Transcript of Records (ToR)) from previous studies (minimum requirement: 20 ECTS/semester)
- ☐ Master's students: Bachelor's certificate with final grade
- ☐ Continued funding from the fourth semester: Report on your experiences with the Deutschlandstipendium and information on professional and non-professional commitment (min. 1, max. 2 A4 pages)

Additional documents (if necessary)

If information about internships, employment, nursing care and/or social commitment has been provided, this must be supported by appropriate evidence (e.g. references, certificates, diplomas, letters of recommendation, etc.). **Otherwise, these cannot be considered as secondary criteria.** Exceptions to this rule are the information "Erstakademiker" (students from a non-academic family home) and "Migrationshintergrund" (students from Germany who have a migration background). Please explain to what extent the status as a first-time academic and/or student with a migration background influences your school and academic performance in the letter of Motivation.

- ☐ Proof of special achievements, prizes and awards,
- ☐ Proof of voluntary work,
- ☐ Training certificate (at least 18 months),
- ☐ Internship certificates (at least 6 months),
- ☐ Evidence of professional experience (at least 1 year),
- ☐ Overview of grades (ToR) from previous or parallel studies
- ☐ Bafög-notice (federal student aid in Germany).
- ☐ Proof of a disability or (chronic) illness
- ☐ Proof of the care of your own children or close relatives in need of care

- ☐ Other documents that prove the previous information.

This document is intended as a guide. All information is given to the best of our knowledge, but without guarantee and claim to being up-to-date, correct and complete. The current guidelines of the Presidium of the Rhine-Waal University of Applied Sciences for the award of the Deutschlandstipendium must be observed.