

## Completeness check application

Please note that only applications that have been **submitted in full** by the deadline can participate in the allocation process. A complete application is only regarded if the following documents have been uploaded via the application platform. Please note that only documents in German or English will be considered.

### Mandatory documents to be submitted

Online application form and Privacy Policy  
Tabular curriculum vitae (maximum 2 DIN-A4 pages, without photo),  
Letter of motivation (max. 1-2 DIN-A4 pages)  
School graduation diploma or higher education entrance qualification (uni-assist)  
Students in their first semester: acceptance letter (later: proof of enrollment)  
Already enrolled Students: current proof of enrollment  
Bachelor students from the second semester onwards: current overview of grades (Transcript of Records (ToR)) from previous studies (minimum requirement: 20 ECTS/semester)  
Master's students: Bachelor's certificate with final grade  
Continued funding from the fourth semester: Report on your experiences with the Deutschlandstipendium and information on professional and non-professional commitment (min. 1, max. 2 A4 pages)

### Additional documents (if necessary)

If information about internships, employment, nursing care and/or social commitment has been provided, this must be supported by appropriate evidence (e.g. references, certificates, diplomas, letters of recommendation, etc.). **Otherwise, these cannot be considered as secondary criteria.** Exceptions to this rule are the information "Erstakademiker" (students from a non-academic family home) and "Migrationshintergrund" (students from Germany who have a migration background). Please explain to what extent the status as a first-time academic and/or student with a migration background influences your school and academic performance in the letter of Motivation.

Proof of special achievements, prizes and awards,  
Proof of voluntary work,  
Training certificate (at least 18 months),  
Internship certificates (at least 6 months),  
Evidence of professional experience (at least 1 year),  
Overview of grades (ToR) from previous or parallel studies  
Bafög-notice (federal student aid in Germany).  
Proof of a disability or (chronic) illness  
Proof of the care of your own children or close relatives in need of care

- ☐ Other documents that prove the previous information.

This document is intended as a guide. All information is given to the best of our knowledge, but without guarantee and claim to being up-to-date, correct and complete. The current guidelines of the Presidium of the Rhine-Waal University of Applied Sciences for the award of the Deutschlandstipendium must be observed.