

Synapse Room User Agreement and Code of Conduct

dated 01.03.2026

Purpose: Synapse is a shared space managed by the Rhine-Waal University of Applied Sciences intended to support academic, collaborative, and recreational activities. This document outlines expectations to ensure the space is used responsibly and in accordance with University values and regulations.

More information can be found under University House Rules: <https://www.hochschule-rhein-waal.de/en/media/20085/download?attachment>

By using the Synapse Room (KAM 04 01 310), the person agrees to the following rules:

(1) Eligibility and Booking

The room is available for individual use at all times. Users are expected to be mindful of and respectful toward any events or activities taking place simultaneously. In order to book the room for an event, a reservation is required in advance via zz KAM 04 01 310 Synapse <zz_KAM_04_01_310_Synapse@hochschule-rhein-waal.de> as well as Synapse - FCE Hochschule Rhein-Waal <Synapse-FCE@hochschule-rhein-waal.de>.

(2) Compliance with University Regulations

All activities conducted within the room must comply with applicable University regulations. Please refer to Section 2 (4) of Synapse Guidelines.

Activities that do not align with these policies are not permitted. This includes, but is not limited to, the screening or display of political or restricted content without prior University authorisation.

(3) Standards of Use

Users are expected to conduct themselves in a respectful and considerate manner. Activities should not disrupt others, compromise safety, or damage University property. The room must be left clean and orderly following use.

(4) Advertising

Advertising for approved events is only permitted on the notice boards provided for this purpose. In accordance with the house rules of Rhine-Waal University of Applied Sciences, unauthorized advertising, especially on windows, is prohibited.

In the event of non-compliance, we reserve the right to cancel the event at short notice and to charge for the cleaning costs incurred.

(5) Equipment and Facilities

Any equipment provided in the room must be used appropriately and returned safely after the event. Refer to Section 9 of Synapse Guidelines. Any damage, malfunction, or safety concern should be reported promptly.

(6) Acknowledgement

The University reserves the right to review room usage to ensure compliance with this policy and to address concerns. By reserving and using the room, users acknowledge and agree to abide by this agreement.